



# Aspendale Primary School

23 Laura Street, Aspendale, 3195

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[www.aspendale.vic.edu.au](http://www.aspendale.vic.edu.au)



Dear Parents/Carers,

Aspendale Primary School is looking forward to welcoming students and families to another great year of teaching and learning and would like to advise you of our voluntary financial contributions for 2024.

Schools provide students with free instruction to fulfil the standard curriculum requirements and we want to assure you that all contributions are voluntary. The ongoing support of our families ensures that our school can offer the best possible education and support for our students.

We want to thank all our families for their ongoing support, whether that's through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer allowing Aspendale Primary School to supply resources to keep our curriculum at a high standard and deliver wide-ranging and extensive specialist subjects such as Performing Arts, Mandarin, Visual Arts, Physical Education and STEM. We also provide updated digital technologies, a library program and excellent and well-maintained outdoor areas and learning environments.

For further information on the Departments' Parent Payments Policy please see a one-page overview attached.

Please find following:

- Overview of curriculum contribution details.
- Summary of other contribution for non-curriculum items and activities details.
- Outline of extra-curricular items and enhancement activities.
- Aspendale Primary School's voluntary financial contributions schedule for 2024.
- The Department of Education's Parent Payments Policy one page overview.

## **CURRICULUM CONTRIBUTIONS**

Costs of materials, including stationery items, cooking ingredients, online subscriptions to learning activities and art supplies used in the classroom, expendable materials used for science and technology and all other specialist classes.

## **OTHER CONTRIBUTIONS -FOR NON-CURRICULUM ITEMS AND ACTIVITIES**

The Aspendale Primary School Council is extremely appreciative of the generosity of parents who are able to support the school through the payments of the non-curriculum items. They help Aspendale Primary offer the International Baccalaureate Primary Years Program (PYP) membership, provide greater wellbeing support, first aid and hygiene costs, enhanced student support and our building and grounds maintenance.

## **EXTRA CURRICULAR ITEMS AND ACTIVITIES**

Aspendale Primary School offers a range of items and activities that enhance and broaden the schooling experience of students that are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis. The students at Aspendale Primary will have the option of attending swimming and sporting programs, school camps and other excursion and incursion activities.

To ensure accurate budgeting for the school year, we would appreciate payment of your contribution by **Friday March 1st, 2024**. Payments can be made via Sentral or at the school office.

Yours sincerely,

Tom Pearce

**ACTING PRINCIPAL**

Kevin Riant

**SCHOOL COUNCIL PRESIDENT**

## YEAR 3 AND YEAR 4

Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
<ul style="list-style-type: none"> <li>• Classroom consumables, materials and equipment.</li> <li>• Printing and photocopying of worksheets and learning materials.</li> <li>• Specialist programs consumables, materials and equipment.</li> <li>• Sports – equipment.</li> <li>• Provision and upkeep of peripherals, manipulatives, class sets and library books.</li> <li>• Online Subscriptions               <ul style="list-style-type: none"> <li>○ Mathletics</li> <li>○ Writers Toolbox</li> <li>○ Makers Empire</li> </ul> </li> </ul>	\$275.00
Years 3&4 ICT Devices – provision of devices from the shared classroom sets.	\$25.00
<b>Total Curriculum Contributions</b>	<b>\$300.00</b>

Other Contributions - for non-curriculum items and activities	Amount
Student Wellbeing Programs. First Aid equipment. School Grounds maintenance and improvements.	\$65.00
Fundraising, to relieve pressure on organised fundraising activities over the course of the year.	\$50.00
<b>Total Other Contributions</b>	<b>\$115.00</b>

### Extra-Curricular Items and Activities – provided on a user-pays basis.

Aspendale Primary School offers a range of optional items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides to deliver the Curriculum.

**If you would like to purchase an item or activity for your child, please ensure payment is made to the school by Friday March 1<sup>st</sup>, 2024.**

Extra-Curricular Items and Activities	Amount
<i>Optional Curriculum Enhancement Program. Year level based program designed to enrich the instruction of the curriculum. The program will include engaging and exciting incursions, activities and excursions.</i>	\$125.00
<i>Optional F-4 swimming intensive program.</i>	TBA
<i>Optional Year level school camp.</i>	TBA
<b>Total Extra-Curricular Items and Activities</b>	<b>\$125.00</b>

### Financial Support for Families

Aspendale Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports, and Excursions Fund
- Individual Payment Plans
- State Schools Relief

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Amelia Mastorakos

Ph: 03 9580 3255 | Email: [amelia.mastorakos@education.vic.gov.au](mailto:amelia.mastorakos@education.vic.gov.au)

### Total

Category	Totals
Curriculum Contributions	\$300.00
Other Contributions <i>(Non-tax deductible)</i>	\$115.00
Extra-Curricular Items and Activities	\$125.00
<b>Total</b>	<b>\$540.00</b>

### Payment methods

Aspendale Primary's preferred mode of payment is via the Sentral Parent Portal. Please contact the school if you require your password to be reset. Alternatively, payments can be made in person or over the telephone at the office using credit/debit card.

### Refunds

Families requesting refunds, need to apply in writing within 14 days of a cancelled event, or can email either the school at [aspendale.ps@education.vic.gov.au](mailto:aspendale.ps@education.vic.gov.au), or the business manager at [amelia.mastorakos@education.vic.gov.au](mailto:amelia.mastorakos@education.vic.gov.au). As per School Council policy, if a refund is not requested within this time, credits may be applied to any outstanding invoices.

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the requirements of the Curriculum. This includes the Victorian Curriculum F-10, the Victorian Certificate of Education (VCE) including the VCE Vocational Major and the Victorian Pathways Certificate.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.